

New Mexico Association for Health, Physical Education, Recreation and Dance
Program Proposal for the 2008 State Convention
University of New Mexico, Albuquerque, New Mexico
October 16-17, 2008

Submission Deadline: May 1, 2008

Sessions are scheduled throughout the day both Thursday, October 16th and Friday, October 17th. Please do not submit a proposal unless you are prepared to deliver the presentation and will be able to appear during the convention days. Individuals participating in the program must be NMAHPERD members and will be expected to pay the discounted convention registration fee.

1. Primary Division Area: (Check one)
College ___ Recreation ___
Dance ___ Physical Education ___
Health ___ General ___
2. Secondary Division Area: (If applicable)
College ___ Recreation ___
Dance ___ Physical Education ___
Health ___ General ___
3. Nature of Program: (Check all that apply)
Activity Session ___
Lecture ___
Poster ___
4. Space Requirements:
Gym floor ___
Classroom ___
Pool Area ___
Dance Area ___
5. Abstract: On a separate page, please provide a typed abstract of 150-200 words. Include your program title, your program objectives, and the body of your proposal abstract.
6. Provide a brief (25 words or less) description of your session for the convention program book.
7. Presenters (this must be filled out completely)
 - a. Name of Speaker _____
 - b. Place of Employment _____
 - c. Address _____
 - d. E-mail address: _____

Additional speaker: (If applicable)

 - a. Name of Speaker _____
 - b. E-mail address: _____
8. Presider: Please list the name(s) of the person you would like to preside for you

Form is continued on reverse side

9. Audiovisual Requirements:

(Presenters requiring PowerPoint will need to provide their own equipment)

VCR or DVD (please specify) _____ Overhead Projector _____

Tape/CD Player _____

Guidelines for Presenters

The NMAHPERD Annual Convention is designed to provide professionals in the fields of health, physical education, recreation, and dance an opportunity to share instructional ideas, research, and information that is pertinent to these fields. Session proposals are welcome and each will receive careful professional review prior to the selection so that we can provide a conference that is useful to all the areas that are represented by our organization.

Specific Guidelines

1. New Mexico presenters must be NMAHPERD members. Out of state presenters must provide proof of current home state membership or AAHPERD membership.
2. No presenters will be paid or receive an honorarium.
3. Each presenter must register and pay the conference fees.
4. The submission of a proposal and its acceptance by the reviewers signifies an agreement that the proposal submitted will be presented by the person or group submitting the proposal.
5. The distribution and sale of promotional materials and touting of commercial ventures by presenters is prohibited during the conference sessions. Sale of items is strictly reserved to those who are corporate sponsors and who sell items in the exhibit area only.
6. The sale of copyrighted materials by anyone other than the person who owns the copyright is prohibited. This includes written material, audiotapes, videotapes, CDs, and music.

I agree to submit any handouts for my session by August 1st, 2008 or understand that I will need to make enough copies for everyone who attends my session.

As a presenter I have read and understand my professional responsibilities as outlined in these guidelines and will abide by these in my presentation.

Signature: _____

Date: _____

Mail completed proposal to:
NMAHPERD/ 2008 Convention
PO Box 27040
Albuquerque, NM 87125-7040

